

Company Registration Requirements at Dubai Silicon Oasis

Initial Application

#	Documents	Branch	FZCO / PLC Individual	FZCO / PLC Non-Individual	Business Operation Permit / Business Permit	Transfer from free zones
1	Online Application Form	✓	✓	✓	✓	✓
2	Company Profile / Brochure	✓		✓		✓
3	Business Plan		✓			
4	Audited Financial Report (upon request)	✓		✓		✓
5	Six Months Personal Bank Statement (upon request)		✓			✓
6	Passport Copy, Emirates ID, Visa (if applicable) of Shareholders		✓			✓
7	Passport Copy, Emirates ID, Visa (if applicable) of Manager	✓	✓	✓	✓	✓
8	Passport Copy, Emirates ID, Visa (if applicable) of Director & Company Secretary		✓	✓		✓
9	No Objection Letter for Manager from Sponsor (if UAE resident)	✓	✓	✓		✓
10	Ultimate Beneficial Owner Passport	✓	✓	✓	✓	✓
11	Ultimate Beneficial Owner Proof of Address	✓	✓	✓	✓	✓
12	Valid DET license or initial DET approval				✓	
13	No Objection Certificate from the free zone					✓
14	All legal documents, incl. MOA, Resolution, license/certificate of registration (notarisation is required prior to license issuance).	✓		✓		✓

The Initial Application is subject to approval by Dubai Silicon Oasis. Upon approval, the following list of legal documents is requested:

Legal Documents Requirement (after Initial Application approval)

#	Documents	Branch	FZCO / PLC Individual	FZCO / PLC Non-Individual	Business Operation Permit / Business Permit	Transfer from free zones
1*	Certificate of Registration (or) Certificate of Incorporation of the Shareholder/Parent Company (or) Trade License for GCC companies	✓		✓		
2*	Memorandum & Articles of Association of the Shareholder/Parent Company	✓		✓		
3*	Parent company resolution for: • The establishment of a branch/FZCO in Dubai Silicon Oasis and guarantee full financial commitment • Appointment of Manager • Manager's Power of Attorney • For Transfer only: re-domiciliation (transfer)	✓		✓		✓
4*	Shareholders resolution for: • The incorporation of FZCO or PLC (as applicable) in Dubai Silicon Oasis • Appointment of Manager and/or Power of Attorney • Appointment of Director and/or Power of Attorney • Appointment of Secretary and/or Power of Attorney		✓	✓		
5*	Appointment of Legal Representative (optional), Power of Attorney and valid Passport Copy* (Optional)	✓	✓	✓		
6	Bank Share Capital Letter (upon request)		PLC only	PLC only		
7	Updated DET License reflecting Dubai Silicon Oasis address				✓	
8*	Certificate of Incumbency (upon request)			✓		✓

*All marked documents need to be notarised and attested. For FZCO- individual, the shareholders' resolution is attested by Dubai Silicon Oasis.

Requirements:

- License will be issued with a valid lease.
- Attestation date applicability will be verified with the internal team.
- Documents requiring attestation have to be notarized by a notary public and attested by the UAE Embassy in the country of origin.
- All documents should have a valid signature & stamp. For notarization, a public notary or equivalent authority must notarize all documents, which must be submitted either in Arabic or English.
- Share Capital Letter must be issued from a local bank.
- Specimen Signature for authorized individuals will be obtained in Dubai Silicon Oasis.
- Must provide the Ultimate Beneficial Owner (UBO) declaration along with supporting documents.
- For Transfers: only a certificate of continuity will be issued, no certificate of incorporation.
- For Branch: the name, activities of the parent company should coincide with the branch company; the suffix BRANCH will be added to the legal name.